



## Thamesmead Community Archive

### GDPR Form – TMCA Contributor

Agreement made on \_\_\_\_\_ (date) between the Thamesmead Community Archive (TMCA), commissioned by Peabody and Thamesmead Arts and Culture Office (TACO!), and you (“CONTRIBUTOR”)

**Name** \_\_\_\_\_

**Address** \_\_\_\_\_

**E-mail** \_\_\_\_\_

**Phone** \_\_\_\_\_

This form outlines the usage of data according to the General Data Protection Regulation Act 2018.

As part of your involvement in the TMCA as a CONTRIBUTOR, the TMCA will store your data alongside the content you have submitted. All your data is protected by and handled in accordance with the General Data Protection Regulation Act 2018.

The TMCA might contact you in relation to the content submitted and will not contact you for any other reason outside of this. The TMCA will not share your data with any third parties.

Material held by the TMCA is preserved in perpetuity as a public reference resource for use in research, education, lectures, publications (including Internet publication), and broadcasting.

**By signing below, both parties indicate acceptance of the Agreement.**

By or on behalf of the CONTRIBUTOR

**Signed** \_\_\_\_\_

**Name** \_\_\_\_\_

**Date** \_\_\_\_\_

By or on behalf of the TMCA

**Signed** \_\_\_\_\_

**Name** \_\_\_\_\_

**Date** \_\_\_\_\_



## TMCA Contributor Agreement

This form explains the conditions under which you deposit material with the Thamesmead Community Archive to be made available for public access under a Creative Commons Attribution-Non-Commercial-Share-alike Licence.

In general terms, this means that anyone can view, share and republish the material so long as:

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You may not submit material that is unlawful, obscene, distressing, harassing, defamatory, discriminatory or offensive. Peabody and TACO! moderators will have the final say in such matters.

You may not submit material that is malicious or harmful and could put other individuals at risk.

You may at any point request that your material is removed from the archive.

If you are under 16 and would like to make a contribution to the site, you must obtain your parent's, or legal guardian's permission each time you do so, and you must show them the contribution you wish to make for their approval.

You agree to assume full responsibility for the information you provide and you understand and agree that Peabody is not responsible or liable for any claim, loss or damage resulting from its use.



## Privacy Notice

### Who is responsible for your information?

Thamesmead Community Archive is commissioned by Peabody Trust and Thamesmead Arts and Culture Office (TACO!), they are the data controller for the purposes of any personal data held as part of this archive.

### How we use your information

Where the information you provide contains personal data this information will be used solely for historical research and archiving purposes and may be published on the Thamesmead Community Archive which will be available online.

### Our legal basis for processing the information you give us

We process the information you give us under the General Data Protection Regulation ("GDPR") on the basis of "legitimate interests". We consider that we have a legitimate interest in documenting the development of Thamesmead for historical/research/archiving purposes and that there is a wider social interest in publishing that information for the same purposes.

### Your Privacy Rights

You have several rights which we need to tell you about. If you would like to exercise these rights, please contact **Adriana Marques – [Adriana.Marques@peabody.org.uk](mailto:Adriana.Marques@peabody.org.uk)**

**Transparency:** You have the right to be informed about how we are using your data. If you think we are doing something with your information that we have not told you about in this Privacy Notice, you can object to this.

**Access:** You have the right to ask us what personal information we hold about you, and to request a copy.

**Objection/erasure:** You can object to the processing of your personal data and ask us to either remove it from publication on the archive or delete it completely from our records.

**Appeal:** If you are not satisfied with the way that we have dealt with your personal data, please let us know and we will try and resolve your concerns. If you are still not happy with our response, you have the right to appeal directly to the regulator – the Information Commissioners' Office <https://ico.org.uk>, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Telephone: 0303 123 1113.